

## **ANNUAL REPORT**

OF

Name: CHASEBURG WATER UTILITY

Principal Office: 400 DEPOT ST

CHASEBURG, WI 54621

For the Year Ended: DECEMBER 31, 2004

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

## **SIGNATURE PAGE**

I MR. MARVIN PETERSOI	N	of
(Person responsible for account	unts)	
CHASEBURG WATER UTILITY	, cer	tify that I
(Utility Name)		
am the person responsible for accounts; that I have examined t knowledge, information and belief, it is a correct statement of the period covered by the report in respect to each and every metabolic covered by the report in	e business and affairs of said ι	
	03/31/2005	
(Signature of person responsible for accounts)	(Date)	
PRESIDENT	<u> </u>	
(Title)		

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### **IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name: CHASEBURG WATER UTILITY** 

Utility Address: 400 DEPOT ST

CHASEBURG, WI 54621

When was utility organized? 6/10/1972

Report any change in name:

Effective Date: Utility Web Site:

## Utility employee in charge of correspondence concerning this report:

Name: MR MARVIN PETERSON

Title: PRESIDENT

Office Address:

202 ELM ST

CHASEBURG, WI 54621

**Telephone:** (608) 483 - 2660 **Fax Number:** (608) 483 - 2654

E-mail Address:

## Individual or firm, if other than utility employee, preparing this report:

Name: WILLIAM SHERRY

Title: CPA

Office Address: ENGELSON & ASSOCIATES LTD

3317 MORMON COULEE ROAD

P.O. BOX 785

LA CROSSE, WI 54601

**Telephone:** (608) 788 - 2181 **Fax Number:** (608) 788 - 3162

E-mail Address: bill@eacpas.psemail.com

## President, chairman, or head of utility commission/board or committee:

Name:

Title:

Office Address:

Telephone: Fax Number:

E-mail Address:

#### **IDENTIFICATION AND OWNERSHIP**

President, chairman, or head of utility commission/board or committee:

Name: MR MARVIN PETERSON

Title: PRESIDENT

Office Address:

202 S ELM

CHASEBURG, WI 54621

Telephone: (608) 483 - 2660

Are ness noting and the description of the second s

E-manatenerensest recent audit report: Period covered by most recent audit:

Names and titles of utility management including manager or superintendent:

Name: MR BRIAN T DAYTON

Title: SECRETARY

Office Address:

121 S MAIN ST

CHASEBURG, WI 54621

**Telephone:** (608) 483 - 2660 **Fax Number:** (608) 483 - 2654

E-mail Address:

Name: MR JOHN WROBEL

Title: TRUSTEE

Office Address:

205 CACTUS DR

CHASEBURG, WI 54621

**Telephone:** (608) 483 - 2660 **Fax Number:** (608) 483 - 2654

E-mail Address:

Name: MR JON MYHRE

Title: TRUSTEE

Office Address:

**202 SWAIN** 

CHASEBURG, WI 54621

**Telephone:** (608) 483 - 2660 **Fax Number:** (608) 483 - 2654

E-mail Address:

Name of utility commission/committee: CHASEBURG WATER COMMISSION

Names of members of utility commission/committee:

MR BRIAN DAYTON, SECRETARY

MR JON MYHRE, TRUSTEE

MR MARVIN PETERSON, PRESIDENT

MR JOHN WROBEL, TRUSTEE

### **IDENTIFICATION AND OWNERSHIP**

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

**Date of Ordinance:** 

Are any of the utility administrative or operational functions under contract or agreement with an

Provide a brief description of the nature of Contract Operations being provided:

outside provider for the year covered by this annual report and/or current year (i.e., operation	
of water or sewer treatment plant)? NO	
Provide the following information regarding the provider(s) of contract services:	
Firm Name:	
Contact Person:	
Title:	
Telephone:	
Fax Number:	
E-mail Address:	
Contract/Agreement beginning-ending dates:	

## **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	39,715	37,756	1
Operating Expenses:			
Operation and Maintenance Expense (401)	30,366	26,891	2
Depreciation Expense (403)	2,075	2,075	3
Amortization Expense (404)	0	0	4
Taxes (408)	4,881	4,714	_ 5
Total Operating Expenses	37,322	33,680	
Net Operating Income	2,393	4,076	
Income from Utility Plant Leased to Others (412-413)	0	0	_ 6
Utility Operating Income OTHER INCOME	2,393	4,076	
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	425	690	9
Miscellaneous Nonoperating Income (421)	0	2,843	10
Total Other Income	425	3,533	_
Total Income	2,818	7,609	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	(2,380)	0	11
Other Income Deductions (426)	2,565	2,565	12
Total Miscellaneous Income Deductions	185	2,565	_
Income Before Interest Charges	2,633	5,044	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	58	13
Amortization of Debt Discount and Expense (428)	0	0	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	164	771	17
Interest Charged to ConstructionCr. (432)	0	0	_ 18
Total Interest Charges	164	829	
Net Income	2,469	4,215	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	200,189	50,438	19
Balance Transferred from Income (433)	2,469	4,215	_ 20
Miscellaneous Credits to Surplus (434)	115,207	145,536	21
Miscellaneous Debits to SurplusDebit (435)	158,876	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	. –		_ 24
Total Unappropriated Earned Surplus End of Year (216)	158,989	200,189	

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				_
Operating Revenues (400):				
Derived	39,715		39,715	1
Total (Acct. 400):	39,715	0	39,715	
Operation and Maintenance Expense (401):				
Derived	30,366		30,366	2
Total (Acct. 401):	30,366	0	30,366	
Depreciation Expense (403):				
Derived	2,075		2,075	
Total (Acct. 403):	2,075	0	2,075	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	4,881	_	4,881	5
Total (Acct. 408):	4,881	0	4,881	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	2,393	0	2,393	
OTHER INCOME Income from Merchandising, Jobbing and Contract Work	x (415-416):			
Derived	0		0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
INTEREST INCOME	425	0	425	10
Total (Acct. 419):	425	0	425	
Miscellaneous Nonoperating Income (421): Contributed Plant - Water		0	0	11

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421): NONE	0	0	0 12
Total (Acct. 421):	0	0	0 12
TOTAL OTHER INCOME:	425	0	425
TOTAL OTHER INCOME.	423	<u> </u>	425
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
Regulatory Liability (253) Amortization	(2,380)		(2,380)13
NONE	0	0	<u>0</u> 14
Total (Acct. 425):	(2,380)	0	(2,380)
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		2,565	2,565 15
NONE	0	0	0 16
Total (Acct. 426):	0	2,565	2,565
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(2,380)	2,565	185
INTEREST CHARGES			
Interest on Long-Term Debt (427):	0		0.47
Derived	0 <b>0</b>	0	0 17
Total (Acct. 427):	U	<u> </u>	0
Amortization of Debt Discount and Expense (428): NONE	0		0.40
	0	0	0 18
Total (Acct. 428):	0	<u> </u>	
Amortization of Premium on DebtCr. (429): NONE	0		0.40
Total (Acct. 429):	0 <b>0</b>	0	0 19 0
		<u> </u>	
Interest on Debt to Municipality (430): Derived	0		0 20
Total (Acct. 430):	0	0	0
Other Interest Expense (431):			<u>~</u>
Derived	164		164 21
Total (Acct. 431):	164	0	164

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to ConstructionCr. (432):			
NONE	0		0 22
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	164	0	164
NET INCOME:	5,034	(2,565)	2,469
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	172,294	27,895	200,189 23
Total (Acct. 216):	172,294	27,895	200,189
Balance Transferred from Income (433):			
Derived	5,034	(2,565)	2,469 24
Total (Acct. 433):	5,034	(2,565)	2,469
Miscellaneous Credits to Surplus (434):			
CORRECT 2003 ENTRY	0	111,268	111,268 25
TAX EQUIVALENT FORGIVEN	3,939	0	3,939 26
Total (Acct. 434):	3,939	111,268	115,207
Miscellaneous Debits to SurplusDebit (435):			
CORRECT 2003 ENTRY	111,268	0	111,268 27
PRE 2003 REGULATORY LIABILITY	47,608	0	47,608 28
Total (Acct. 435)Debit:	158,876	0	158,876
Appropriations of SurplusDebit (436):			_
Detail appropriations to (from) account 215			0 29
Total (Acct. 436)Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	22,391	136,598	158,989

## **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)	0					0	1
Costs and Expenses of Merchandising,	Jobbing and	Contract Work	c (416):				
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
NONE						0	6
Total costs and expenses	0	0	0	0		0	
Net income (or loss)	0	0	0	0	1	0	

## REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	39,715	0	0	0	39,715	1
Less: interdepartmental sales	0	0	0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	39,715	0	0	0	39,715	-

## **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	273,733	272,104	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	100,302	95,550	2
Net Utility Plant	173,431	176,554	•
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	721	13,732	8
Temporary Cash Investments (132)	17,162	16,655	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	6,917	8,458	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	85,805	48,410	14
Materials and Supplies (150)	0	0	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)	0	83	17
Total Current and Accrued Assets DEFERRED DEBITS	110,605	87,338	-
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	•
Total Assets and Other Debits	284,036	263,892	=

## **BALANCE SHEET**

PROPRIETARY CAPITAL	0		_
	0		
Capital Paid in by Municipality (200)		0	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	158,989	200,189	23
Total Proprietary Capital	158,989	200,189	-
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	63,319	63,319	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	63,319	63,319	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	16,500	0	27
Accounts Payable (232)	0	384	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	16,500	384	-
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	45,228	0	36
Total Deferred Credits	45,228	0	-
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	284,036	263,892	=

## **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
First of Year:				
Total Utility Plant - First of Year	272,104	0	0	0 1
(Should agree	with Util. Plant	Jan. 1 in Proper	ty Tax Equiva	lent Schedule)
Plant Accounts:				
Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)	130,226	0	0	0 2
Utility Plant in Service - Contributed Plant (100.2)	143,507	0	0	0 3
Utility Plant Purchased or Sold (391)	0			4
Utility Plant in Process of Reclassification (392)				5
Utility Plant Leased to Others (393)				6
Property Held for Future Use (394)				7
Construction Work in Progress (395)				8
Utility Plant Acquisition Adjustments (396)				9
Other Utility Plant Adjustments (397)				10
Total Utility Plant	273,733	0	0	0
Accumulated Provision for Depreciation and Amortiz	zation:			
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	47,563	0	0	0 11
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	52,739	0	0	0 12
Total Accumulated Provision	100,302	0	0	0
Net Utility Plant	173,431	0	0	0

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	62,525				62,525	_
Credits During Year						
Accruals:						;
Charged depreciation expense (403)	2,075				2,075	
Depreciation expense on meters						;
charged to sewer (see Note 3)	261				261	_
Accruals charged other						
accounts (specify):						
					0	_
Salvage					0	_ 1
Other credits (specify):						1
CORRECT 2003	30,460				30,460	_ 1
					0	_ 1
					0	_ 1
					0	_ 1
Total credits	32,796	0	0	0	32,796	_ 1
Debits during year						1
Book cost of plant retired	150				150	_ 1
Cost of removal					0	_ 1
Other debits (specify):						2
Est Reg Liab(253): Docket 05-US-105	47,608				47,608	_ 2
					0	2
					0	2
					0	2
Total debits	47,758	0	0	0	47,758	2
Balance end of year (110.1)	47,563	0	0	0	47,563	_ 2
Composite Depreciation Rate?	Yes					2
If yes, what is the rate?	1.81%					2

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	33,025				33,025	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (426)	2,565				2,565	4
Depreciation expense on meters						5
charged to sewer (see Note 3)					0	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
EST REG LIAB (253)	47,609				47,609	12
					0	13
					0	14
					0	15
Total credits	50,174	0	0	0	50,174	16
Debits during year						17
Book cost of plant retired	0				0	18
Cost of removal					0	19
Other debits (specify):						20
CORRECT 2003	30,460				30,460	21
					0	22
					0	23
					0	24
Total debits	30,460	0	0	0	30,460	25
Balance end of year (110.1)	52,739	0	0	0	52,739	26
Composite Depreciation Rate?	Yes					27
If yes, what is the rate?	1.81%					28

## **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0	0		0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	=

## ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	_ 1
Additions:		
Provision for uncollectibles during year	0	2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	0	_
Deductions:		_
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	0	_
Balance end of year	0	<u>-</u> =

## **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation	0				0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility		0	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	0	0	_

## UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written (			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE	C	)		 1
Total			0	
Unamortized premium on debt (251) NONE		_		2
Total		_	0	

## **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)
Balance first of year	0 1
Changes during year (explain):	
NONE	0 2
Balance end of year	0

## **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

## **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
1977 CONSTRUCTION ADVANCE	01/01/1977	00/00/0000	0.00%	63,319	1
Total for Account 223				63,319	
Other Long-Term Debt (224)					
Promissory Note	01/31/1995	02/01/2003	7.50%	0	2
Total for Account 224				0	
Notes Payable (231)					
LINE OF CREDIT	01/01/2004	12/31/2004	5.25%	16,500	3
Total for Account 231				16,500	•

## **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)
Balance first of year	0 1
Accruals:	
Charged water department expense	681 <b>2</b>
Charged electric department expense	3
Charged sewer department expense	261 <b>4</b>
Other (explain):	
NONE	5
Total Accruals and other credits	942
Taxes paid during year:	
County, state and local taxes	6
Social Security taxes	896 <b>7</b>
PSC Remainder Assessment	46 8
Other (explain):	
NONE	9
Total payments and other debits	942
Balance end of year	0
•	

## **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	I Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	ed
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	=
Advances from Municipality (223)					•
Promissory Note	0			0	2
Subtotal	0	0	0	0	-
Other long-Term Debt (224)					
PROMISSORY NOTE	0			0	3
Subtotal	0	0	0	0	-
Notes Payable (231)					•
LINE OF CREDIT	0	164	164	0	4
Subtotal	0	164	164	0	•
Total	0	164	164	0	•
					•

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## **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		_ 1
Total (Acct. 123):	0	-
Other Investments (124): NONE		2
Total (Acct. 124):	0	_
Special Funds (125): NONE		3
Total (Acct. 125):	0	_
Notes Receivable (141): NONE		4
Total (Acct. 141):	0	_
Customer Accounts Receivable (142):		_
Water	6,917	5
Electric		_ 6
Sewer (Regulated)		<b>7</b>
Other (specify): NONE		8
Total (Acct. 142):	6,917	_
Other Accounts Receivable (143): Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		- 10
Other (specify): NONE		11
Total (Acct. 143):	0	_
Receivables from Municipality (145):		
DUE FROM MUNICIPALITY	85,805	_ 12
Total (Acct. 145):	85,805	-
Prepayments (165): NONE		_ 13
Total (Acct. 165):	0	_
Extraordinary Property Losses (182): NONE		14
Total (Acct. 182):	0	_
Other Deferred Debits (183): NONE		- 15
Total (Acct. 183):	0	
V/		

## **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)		
Payables to Municipality (233): NONE		16
Total (Acct. 233):	0	_
Other Deferred Credits (253):		
Regulatory Liability	45,228	17
NONE		_ 18
Total (Acct. 253):	45,228	_

## **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)
Add Average:					
Utility Plant in Service (100.1)	130,301	0	0	0	130,301
Materials and Supplies	0	0	0	0	0
Other (specify):					
NONE	0				0
Less Average:					
Reserve for Depreciation (110.1)	55,044	0	0	0	55,044
Customer Advances for Construction					0
Regulatory Liability	22,614	0	0	0	22,614
NONE					0
Average Net Rate Base	52,643	0	0	0	52,643
Net Operating Income	2,393	0	0	0	2,393
Net Operating Income					
as a percent of	A 55º/	N/A	N/A	N/A	A 550/
Average Net Rate Base	4.55%	N/A	N/A	N/A	4.55%

## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

**NONE** 

## **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	0.3
Electric	0
Gas	0
Sewer	0.3

## REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
5.1.					_	
Balance First of Year					0	1
Add credits during year:						
Establish Regulatory Liability 1/1/04	47,608	0	0	0	47,608	2
Other (specify):						
NONE	0				0	3
Deduct charges:						
Miscellaneous Amortization (425)	2,380				2,380	4
Other (specify):						
NONE					0	5
Balance End of Year	45,228	0	0	0	45,228	

### FINANCIAL SECTION FOOTNOTES

Accumulated Provision for Depreciation and Amortization of Utility Plant on Utility Plant Financed by Ut General footnotes

Depreciation Expense on Meters Charged to Sewer has related fields in the Taxes schedule and Other Operating Revenues (Water) schedule. If amounts are reported in any one or two of these three fields, but not all three, please explain.

THERE IS NOT AN AMOUNT REPORTED FOR LOCAL SCHOOL TAX EQUIVALENT CHARGED TO THE SEWER DEPARTMENT. THE PROPERTY TAX EQUIVALENT IS FORGIVEN BY THE MUNICIPALITY; THEREFORE, TO TAX EQUIVALENT IS ALLOCATED TO SEWER.

If total reported for Establish Regulatory Liability differs by more than \$100 from 2003 Acct. 110.2 (Est. deprec on contrib plnt 1/1/03), please explain.

ADJUSTMENT RESULTS FROM REQUIREMENT TO CREATE SEPREATE ACCOUNTS.

Balance Sheet End-of-Year Account Balances (Page F-18)

**General footnotes** 

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$2,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

INCREASE IN RECEIVABLES FROM MUNICIPALITY IS A RESULT OF EXPENSE PAYMENTS FOR ANOTHER FUND TO RE RECEIVED IN 2005.

## **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	38,373	37,169	1
Total Sales of Water	38,373	37,169	-
Other Operating Revenues			
Forfeited Discounts (470)	138	156	2
Other Water Revenues (474)	1,204	431	3
Total Other Operating Revenues	1,342	587	_
Total Operating Revenues	39,715	37,756	-
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	23,304	21,478	_ 4
General Operating Expenses (680-690)	7,062	5,413	_ 5
Total Operation and Maintenenance Expenses	30,366	26,891	-
Other Operating Expenses			
Depreciation Expense (403)	2,075	2,075	6
Amortization Expense (404)		0	7
Taxes (408)	4,881	4,714	8
Total Other Operating Expenses	6,956	6,789	_
Total Operating Expenses	37,322	33,680	- -
NET OPERATING INCOME	2,393	4,076	=

## **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	-
Metered Sales to General Customers (461)				-
Residential	108	4,897	13,697	4
Commercial	16	920	2,247	5
Industrial	2	13,942	12,628	6
Total Metered Sales to General Customers (461)	126	19,759	28,572	•
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		9,444	8
Other Sales to Public Authorities (464)	3	82	357	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	130	19,841	38,373	ı

## **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.			
Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)

NONE

## **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	9,444	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	9,444	_
Forfeited Discounts (470):		•
Customer late payment charges	138	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	138	-
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	404	7
Other (specify): MISCELLANEOUS	800	8
Total Other Water Revenues (474)	1,204	=

### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	11,712	11,351
Purchased Water (610)		0
Fuel or Power Purchased for Pumping (620)	2,710	3,104
Chemicals (630)	1,086	1,019
Supplies and Expenses (640)	292	215
Repairs of Water Plant (650)	5,667	4,092
Transportation Fundamen (CCO)	1,837	1,697
Transportation Expenses (660)	.,	
Transportation Expenses (660)  Total Plant Operation and Maintenance Expenses	23,304	21,478
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES	23,304	,
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)	<b>23,304</b>	0
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)	0 691	0 624
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	<b>23,304</b>	0
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	23,304 0 691 822	0 624 775
	23,304 0 691 822 2,473	0 624 775 2,109
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	23,304 0 691 822 2,473 1,823	0 624 775 2,109 1,700
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	23,304  0 691 822 2,473 1,823 0	0 624 775 2,109 1,700
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	23,304  0 691 822 2,473 1,823 0	0 624 775 2,109 1,700 0 205

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		3,939	3,808	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		0	0	2
Net property tax equivalent		3,939	3,808	
Social Security		896	868	3
PSC Remainder Assessment		46	38	4
Other (specify): NONE			0	5
Total tax expense		4,881	4,714	

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### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Vernon			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.243447			3
County tax rate	mills		7.849314			4
Local tax rate	mills		0.895375			5
School tax rate	mills		14.009288			6
Voc. school tax rate	mills		2.646301			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		25.643725			10
Less: state credit	mills		1.918313			11
Net tax rate	mills		23.725412			12
PROPERTY TAX EQUIVALENT CALCU	JLATIO	N				13
Local Tax Rate	mills		0.895375			14
Combined School Tax Rate	mills		16.655589			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		17.550964			17
Total Tax Rate	mills		25.643725			18
Ratio of Local and School Tax to Tota	l dec.		0.684416			19
Total tax net of state credit	mills		23.725412			20
Net Local and School Tax Rate	mills		16.238041			21
Utility Plant, Jan. 1	\$	272,104	272,104			22
Materials & Supplies	\$	0	0			23
Subtotal	\$	272,104	272,104			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	272,104	272,104			26
Assessment Ratio	dec.		0.891605			27
Assessed Value	\$	242,609	242,609			28
Net Local & School Rate	mills		16.238041			29
Tax Equiv. Computed for Current Year	r \$	3,939	3,939			30
Tax Equivalent per 1994 PSC Report	\$	3,808				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note 6	<b>5)</b> \$	3,939				34

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	500		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	500	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	540		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	16,214		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	16,754	0	-
PUMPING PLANT			
Land and Land Rights (320)	540		12
Structures and Improvements (321)	10,447		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	8,853		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	19,840	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	1,135		23
Total Water Treatment Plant	1,135	0	-

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			500	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	500	•
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			540	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			16,214	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	16,754	
PUMPING PLANT				
Land and Land Rights (320)			540	12
Structures and Improvements (321)			10,447	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			8,853	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	0	19,840	•
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			1,135	23
Total Water Treatment Plant	0	0	1,135	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	(2)	(0)	
Land and Land Rights (340)	220		24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	25,814		26
Transmission and Distribution Mains (343)	30,853		_ 27
Fire Mains (344)	0		_ 
Services (345)	6,203		_ 29
Meters (346)	13,046		30
Hydrants (348)	16,011		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	92,147	0	_
GENERAL PLANT Land and Land Rights (370)	0		_ 33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		_ 35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	0		_ 38
Other Tangible Property (390)	0		_ 39
Total General Plant	0	0	_
Total utility plant in service directly assignable	130,376	0	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	130,376	0	_

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# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			220	24
Structures and Improvements (341)			0	25
Distribution Reservoirs and Standpipes (342)			25,814	26
Transmission and Distribution Mains (343)			30,853	27
Fire Mains (344)			0	28
Services (345)			6,203	29
Meters (346)	150		12,896	30
Hydrants (348)			16,011	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	150	0	91,997	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1) Transportation Equipment (373) Other General Equipment (379) Other Tangible Property (390) Total General Plant Total utility plant in service directly assignable	0 150	0	0 0 0 0 0	33 34 35 36 37 38 39
Total utility plant in Service directly assignable	150	U	130,226	
Common Utility Plant Allocated to Water Department	450			40
Total utility plant in service	150	0	130,226	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	0		8
Infiltration Galleries and Tunnels (315)	0		_ 9
Supply Mains (316)	0		_ 10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	0	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		_ 13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		_ 15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	0		_ 17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0	0	_ 20
Total Pumping Plant	0	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		_ 21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	0		_ 23
Total Water Treatment Plant	0	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			0 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	0
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			0 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			0 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	0
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			0 23
Total Water Treatment Plant	0	0	0

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	(/	(-)	
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	0		_ 26
Transmission and Distribution Mains (343)	114,800		27
Fire Mains (344)	0		
Services (345)	26,928	1,779	29
Meters (346)	0		30
Hydrants (348)	0		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	141,728	1,779	_
GENERAL PLANT Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		_ 34
Office Furniture and Equipment (372)	0		_ 35
Computer Equipment (372.1)	0		_ 36
Transportation Equipment (373)	0		37
Other General Equipment (379)	0		38
Other Tangible Property (390)	0		39
Total General Plant	0	0	_
Total utility plant in service directly assignable	141,728	1,779	-
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	141,728	1,779	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)			0 26
Transmission and Distribution Mains (343)			114,800 27
Fire Mains (344)			0 28
Services (345)			28,707 29
Meters (346)			0 30
Hydrants (348)			0 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	0	0	143,507
GENERAL PLANT Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			0 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	0
Total utility plant in service directly assignable	0	0	143,507
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	0	0	143,507

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply

	3			
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)
January			1,892	1,892
February			1,808	1,808
March			1,852	1,852
April			1,896	1,896
May			1,954	1,954
June			2,060	2,060
July			1,959	1,959
August			1,733	1,733
September			1,756	1,756
October			1,837	1,837
November			1,555	1,555
December			1,459	1,459
Total annual pumpage	0	0	21,761	21,761
Less: Water sold				19,841
Volume pumped but not s	sold			1,920
Volume sold as a percen	t of volume pumped			91%
Volume used for water pr	oduction, water quality	and system maintena	ince	1,625
Volume related to equipn	nent/system malfunction	า		
Non-utility volume NOT in	ncluded in water sales			
Total volume not sold but	accounted for			1,625
Volume pumped but unac	ccounted for			295
Percent of water lost				1%
If more than 25%, indicat	e causes:			
If more than 25%, state w	vhat action has been tal	ken to reduce water lo	oss:	
Maximum gallons pumpe	d by all methods in any	one day during repor	ting year (000 gal.)	131
Date of maximum: 6/7/2	2004			
Cause of maximum:				
BROKEN WATER MAIN	1			
Minimum gallons pumped	by all methods in any	one day during report	ing year (000 gal.)	29
Date of minimum: 4/3/2	2004			
Total KWH used for pum	ping for the year			41,543
If water is purchased: Ver	ndor Name:			
Poi	nt of Delivery:			

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

	Location (a)	ldentification Number (b)	Depth in feet (c)		Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL		#1	222	16	360,000	Yes	- 1

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

			Intakes						
	Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)				
NONE									

1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	WELL #1		1
Location	221 SOUTH MAIN STREET		2
Purpose	Р		3
Destination	D		4
Pump Manufacturer	CRANE DEMING		5
Year Installed	1973		6
Туре	VERTICAL TURBINE		7
Actual Capacity (gpm)	229		8
Pump Motor or			9
Standby Engine Mfr	US ELECTRIC		10
Year Installed	1973		11
Туре	ELECTRIC		12
Horsepower	20		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Туре			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	R			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R			4 5
Year constructed	1973			6
Primary material (earthen, steel, concrete, other)	CONCRETE			7 8
Elevation difference in feet (See Headnote 3.)	0			9
Total capacity in gallons (actual)	88,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day				20 21
= 1.2 m.g.d.)	0.1730			22
Is a corrosion control chemical used (yes, no)?	N			23 24
Is water fluoridated (yes, no)?	N			25

#### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

				1	Number of Fee	et		
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	0.750	160	0	0	0	160	_ 1
М	D	6.000	8,269	0	0	0	8,269	_ 2
M	D	8.000	3,567	0	0	0	3,567	_ 3
Total Within N	<b>Junicipality</b>		11,996	0	0	0	11,996	
Total Utility		=	11,996	0	0	0	11,996	_

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#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	127	0	0	0	127	4	1
M	1.000	4	0	0	0	4		2
M	1.500	2	0	0	0	2		3
Total Utili	ty _	133	0	0	0	133	4	-

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#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	126	0	3	0	123	0	1
1.000	4	0	0	0	4	0	2
1.500	2	0	0	0	2	0	3
2.000	1	0	0	0	1	0	4
4.000	1	0	0	0	1	0	 5
Total:	134	0	3	0	131	0	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.625	107	13	0	2	0	1	123	_ ′
1.000	1	2	0	1	0	0	4	_ :
1.500	0	1	1	0	0	0	2	_ ;
2.000	0	0	1	0	0	0	1	_ ,
4.000	0	0	0	0	1	0	1	;
Total:	108	16	2	3	1	1	131	_

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	20	0	0	0	20	2
Total Fire Hydrants	20	0	0	0	20	=
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	- -

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 20

Number of distribution system valves end of year: 42

Number of distribution valves operated during year: 16

#### WATER OPERATING SECTION FOOTNOTES

#### **Property Tax Equivalent (Water) (Page W-07)**

If Lower Tax Equivalent authorized by municipality is greater than or equal to zero, please explain.

THE MUNICIPALITY HAS AUTHORIZED A TAX EQUVALENT OF ZERO.

Water Utility Plant in Service -- Plant Financed by Contributions -- (Page W-10)

If Plant in Service Additions, Account 345, are greater than zero AND Additions on the Water Services schedule are zero, please explain.

ADDITION IS SMALL AND IS NOT LARGE ENOUGH TO EFFECT WATER SERVICES

#### Water Services (Page W-18)

If Services Additions are greater than zero AND Additions on both of the Plant in Service schedules (Account 345) are zero, please explain.

#### Meters (Page W-19)

If Tested During Year column total is zero, please explain.

METERS TESTED DURING THE YEAR WAS ZERO, ADDITIONAL METERS WILL BE TESTED IN 2005.

If Meters Retirements column total is greater than zero AND Retirements on both of the Plant in Service schedules (Account 346) are zero, please explain.

THE METERS DO NOT HAVE ANY VALUE ON THE PLANT SERVICE SCHEDULES.

Explain program for replacing or testing meters 1" or smaller.

METERS ARE TESTED AND REPLACED BASED ON A SCHEDULE.

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

YES